



CITY OF POCATELLO CLASSIFICATION SPECIFICATION

Sanitation Service Worker/Relief Operator

Department: Sanitation

Reports to: Operations Supervisor

Pay Grade: H06

Date Established: 3/2014

Date Revised: 12/2017

FLSA Status: Non-Exempt

CLASSIFICATION SUMMARY

The Sanitation Service Worker/Relief Operator performs routine maintenance on Department vehicles and equipment. The job also performs light duty welding. The job requires knowledge of vehicle maintenance and the ability to operate the tools and equipment required to complete the assigned tasks. The job requires the ability to operate all of the vehicles in the Department inventory and the ability to perform duties of commercial and residential operators, as needed.

The job requires the ability to maintain a collaborative and cooperative working relationship with elected and appointed officials, other City employees, other organizations, and the general public.

The work environment includes vehicle and weld repair shop environments and outdoor weather conditions including extreme temperatures. The job is exposed to moving vehicles, noisy and/or loud equipment, and power tools which subjects the employee to mechanical, electrical, and traffic hazards. The job requires operating power tools and operating vehicles.

ESSENTIAL DUTIES AND RESPONSIBILITIES *(illustrative only and may vary by assignment)*

Performs routine maintenance work on Department vehicles and equipment. Repairs carts, containers, and roll-off boxes, including welding, painting and refurbishing, and cleaning.

Servicing trucks by checking fuel and fluid levels, changing oil and hydraulic fluids, checking tire pressure, rotating and changing tires, checking lug nuts, and general mechanical condition. Greases and washes trucks. Collects mileage and hours of operation data off trucks.

Assists mechanics and welder in performing maintenance and repair on Department equipment and vehicles in Department repair shops and on job sites, as needed.

Maintains inspection and maintenance documentation and logs.

Repairs collection bins and containers, including cleaning, painting, and refurbishing.

Maintains and cleans repair shop and equipment. Performs snow and ice removal.

Performs duties of commercial and residential equipment operators, as needed; delivers and picks up customers' carts, containers, and roll-off boxes.

Performs all work duties and activities in accordance with City policies, procedures, and safety practices.

Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

CLASSIFICATION REQUIREMENTS

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty satisfactorily and be successful in the position.

Knowledge of:

- Methods, techniques, and objectives of performing minor maintenance on vehicles;
- Methods and techniques of vehicle maintenance including, but not limited to, greasing, fuel and fluid level checks, tire maintenance, and general light maintenance;
- Methods and techniques of sanitation container maintenance and refurbishing;
- Methods, techniques, and objectives of refuse collection on a fixed route;
- Methods, techniques, and objectives of operating all equipment in Department inventory;
- Shop and grounds maintenance skills, including snow removal;
- Tool and equipment maintenance methods;
- Federal (OSHA) regulations and City policies regarding safe work practices relating to use of light, medium, and heavy equipment, power tools, and hand tools;
- State, local, and other applicable vehicle safety codes and regulations;
- Operation of a personal computer and job-related software applications.

Skill and Ability to:

- Perform light maintenance on all vehicles in the Department inventory;
- Operate and maintain power equipment, including but not limited to, power washer, welders (wire feed), oxygen/acetylene torches, plasma cutters, paint sprayer, grease gun, impact wrench, snow removal equipment, and related equipment;
- Operate hand tools;
- Service commercial and residential routes to collect refuse in a timely and safe manner;
- Operate all vehicles and in the Department inventory;
- Maintain maintenance records, logs, and documentation;
- Maintain a professional demeanor at all times;
- Communicate effectively in the English language at a level necessary for efficient job performance;
- Complete assignments in a timely fashion; understand and comply with all rules, policies and regulations;
- Perform all duties in accordance with City policies and procedures with regard for personal safety and that of other employees and the public.

ACCEPTABLE EXPERIENCE, TRAINING, LICENSES AND/OR CERTIFICATIONS

- High school diploma or GED; and
- Class B CDL with airbrake endorsement required*;
- One (1) year of experience is preferred.

An equivalent combination of education and experience that provides the required skills, knowledge and abilities to successfully perform the essential functions of the position may be considered.

PHYSICAL REQUIREMENTS

While performing the duties of this classification, the employee is frequently required to stand, walk, sit, stoop, kneel, bend, use hands to handle materials, manipulate tools, keyboard or type, reach with hands and arms, and operate a motor vehicle or job-related equipment. The employee must occasionally lift and/or move up to 100 pounds with assistance. Sufficient visual acuity and hearing capacity to perform the essential functions and interact with the public is required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hiring Note:

The Sanitation Service Worker/ Relief Operator position requires a Class B CDL with airbrake endorsement within six (6) months of hire date. Failure to acquire this certification by the established date will violate the terms of the position and will result in layoff from the position.