



## CITY OF POCATELLO CLASSIFICATION SPECIFICATION

### ***Airport Equipment Operator ~vacant***

Department: Airport

Reports to: Airport Maintenance Supervisor

Pay Grade: H07

Date Established: 3/2014

Date Revised: 12/2017

FLSA Status: Non-exempt

#### **CLASSIFICATION SUMMARY**

The Airport Equipment Operator operates light and medium equipment to maintain airport roads, sidewalks, aircraft parking areas and related paved areas and performs Airport grounds keeping and maintenance duties, including planting and maintaining landscaped areas, mowing, fertilizing, managing pest and weed control and performing snow/ice removal.

The job requires knowledge of the operation of power tools and light and medium equipment such as mowers and trimmers, dump trucks, backhoes, loaders, and snow plowing equipment. It requires specialized knowledge of Federal Aviation Administration (FAA) airport maintenance standards and field condition reporting requirements.

The job requires the ability to maintain a collaborative and cooperative working relationship with elected and appointed officials, other City employees, other organizations, and the general public.

The work environment is a public airport environment that may include exposure to adverse weather conditions, aircraft hazards, moving vehicles and heavy equipment at the job site, and hazards involving the use of power tools and equipment. The noise level is generally moderate but with occasional exposure to noisy and/or loud equipment.

The job is an on-call position, responding to emergency and/or weather-related situations. The job also requires the ability to work weekends, holidays, and various shifts.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES *(illustrative only and may vary by assignment)***

Performs maintenance and repair work on the City airport facility. Performs grounds maintenance including planting and maintaining landscaped areas, mowing, fertilizing, pest and weed control. Performs snow and ice removal on access roads, parking areas, sidewalks, and paved areas.

Maintains, repairs, and installs automated sprinkling/irrigation system.

Performs building maintenance including minor carpentry, painting, electrical, and plumbing maintenance and repairs.

Performs scheduled inspections of fire extinguishers, emergency lighting, and emergency generators.

Assists in performing wildlife management, runway inspection, and runway lighting repairs to maintain operational safety. Issues Notice to Airman (NOTAM) information as appropriate.

Performs crack sealing and paints runway and taxiway markings.

Operates power tools and light and medium equipment including, but not limited to, backhoes, loader, dump truck, snow plows, and related airport maintenance equipment.

Performs basic maintenance on vehicles and equipment.

Performs all work duties and activities in accordance with City policies, procedures, and safety practices.

Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

### **CLASSIFICATION REQUIREMENTS**

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty satisfactorily and be successful in the position.

#### **Knowledge of:**

- Methods, techniques, and objectives of airport facility maintenance and repair including specialized knowledge of Federal Aviation Administration (FAA) operational and maintenance standards and field condition reporting requirements;
- Methods and techniques of safely operating power tools and light and medium equipment, including but not limited to, backhoes, loaders, dump trucks, snowplows, sanders, and related equipment, as assigned;
- Methods, techniques, and objectives of snow and ice pretreatment and removal;
- Methods and techniques of using power and landscaping equipment;
- Applicable regulations and policies regarding safe mixing, application, and disposal of fertilizers, herbicides, and pesticides.
- Equipment maintenance methods and techniques;
- Building trade skills, including but not limited to, electrical, plumbing, carpentry, and painting;
- Federal (OSHA) regulations and City policies regarding safe work practices relating to use of light and medium equipment, power tools, and hand tools;
- Operation of a personal computer and job-related software applications.

#### **Skill and Ability to:**

- Maintain an airport facility including, but not limited to, runways, taxiways, flight line, and aircraft parking areas to Federal Aviation Administration (FAA) standards;
- Operate light and medium airport maintenance and repair equipment including, but not limited to, backhoes, loaders, dump trucks, snowplows, sanders, and related equipment, as assigned;
- Operate and maintain power equipment, including but not limited to, grounds keeping and turf equipment, riding and walk-behind mowers, trimmers, tractor, snow removal equipment, and related equipment;
- Maintain and repair irrigation, electrical, plumbing, mechanical, and related operating systems;
- Operate a motor vehicle;
- Operate a personal computer with job-related software and applications;
- Operate hand tools;
- Operate power tools and equipment;
- Perform basic vehicle and equipment maintenance;
- Maintain a professional demeanor at all times;
- Communicate effectively in the English language at a level necessary for efficient job performance;
- Complete assignments in a timely fashion; understand and comply with all rules, policies and regulations;
- Perform all duties in accordance with City policies and procedures with regard for personal safety and that of other employees and the public.

### **ACCEPTABLE EXPERIENCE, TRAINING, LICENSES AND/OR CERTIFICATIONS**

- High school diploma or GED; and
- One (1) year of light and medium equipment experience is preferred; or
- Must have a valid Idaho Class B Driver's License with safe driving record or be able to obtain one within 30 days of employment.

- Must successfully complete a fingerprint-based Criminal History Background Check and a Security Threat Assessment.

An equivalent combination of education and experience that provides the required skills, knowledge and abilities to successfully perform the essential functions of the position may be considered.

### **PHYSICAL REQUIREMENTS**

While performing the duties of this classification, the employee is frequently required to stand, walk, sit, stoop, kneel, bend, use hands to handle materials or manipulate tools, and reach with hands and arms; climb ladders and work at heights; and operate a motor vehicle or job-related equipment. The employee must occasionally lift and/or move up to 50 pounds with assistance. Sufficient visual acuity and hearing capacity to perform the essential functions and interact with the public is required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.