



CITY OF POCATELLO CLASSIFICATION SPECIFICATION

Senior Equipment Operator

Departments: Streets & Water

Reports to: Maintenance Supervisor, Plumbing or Mainline Supervisor

Pay Grade: H08

Date Established: 3/2014

Date Revised: 12/2017

FLSA Status: Non-Exempt

CLASSIFICATION SUMMARY

The Senior Equipment Operator is a fully functioning journey level position performing equipment operation and maintenance duties, operating all equipment in an assigned Department. This position is differentiated from the Equipment Operator by the type of equipment operated, training and experience on the equipment, and supervision required on the job site. This job may also provide direction to crews on site.

The job requires knowledge of the operation of power tools and all equipment in the Department inventory.

In the Street Department, the job requires knowledge of maintenance techniques for streets, storm drains, and levees and a specialty assignment may include tree and vegetation management.

In the Water Department, the job requires knowledge of the methods of trench excavation, site grading, water distribution repair and installation of water mains, services, valves, hydrants, meters and storm/Sewer Related infrastructure. The job requires a Class I Drinking Water Distribution Operator Certification*.

The job requires the ability to maintain a collaborative and cooperative working relationship with elected and appointed officials, other City employees, other organizations, and the general public.

The work environment is a public street environment that may include exposure to adverse weather conditions, trench excavation, traffic hazards, moving vehicles and heavy equipment at the job site, and hazards involving the use of power tools and equipment. The noise level is generally moderate but with occasional exposure to noisy and/or loud equipment.

The job is an on-call position, responding to emergency situations. Employees designated as immediate response personnel must live 12.5 odometer miles from their usual daily work site and must be able to be at the job site in thirty (30) minutes or less.

ESSENTIAL DUTIES AND RESPONSIBILITIES *(illustrative only and may vary by assignment)*

Operates all equipment in the Department inventory including, but not limited to, graders, paving and milling equipment, bulldozers, large excavators, backhoes, loader, dump truck, sweeper, camera van, equipment transport vehicles, water trucks, compactors, boring equipment, snow plows, and related street maintenance equipment.

Assists in training other employees on operating equipment.

Assesses job site for marked and unmarked utilities. Monitors job site for compliance with safety procedures and protocols.

Performs basic maintenance on vehicles and equipment. Performs flagging and traffic control duties at work sites.

Performs all work duties and activities in accordance with City policies, procedures, and safety practices.

Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

Street Department -

Performs maintenance and repair work on City streets, storm drain systems, and levees. Patches holes and seals cracks in asphalt pavement with hot asphalt and crack seal mixture. Prepares road surfaces for chip sealing, fog sealing, microsealing, and other related maintenance applications. Maintains levee system by cutting trees and clearing brush, cleaning head gates, and clearing debris basins. Maintains storm drain systems by clearing lines, spillways, debris grates, and debris basins using jet trucks and related equipment. Transports hot asphalt, chips for chip sealing, and other repair and maintenance materials to repair and stockpile sites. Transports debris from repair sites to dump, storage and/or recycling sites. Transports salt from supplier to City. Performs snow and ice control work on streets by pre-treating with brine solution. Performs snow and ice removal using equipment to plow, sand, and de-ice streets and roadways, including removing debris from streets and roadways and transporting to dump site. Mixes pretreatment (salt brine) solution for application ahead of storms. May be assigned to tree and vegetation management with an emphasis on trimming and removal of trees and heavy vegetation. Performs weed control functions including spraying herbicides and mowing.

Water Department –

Equipment operators are responsible for recognizing and excavating a safe trench excavation around various underground utilities. Assists plumbers with installation and repair of water lines, service lines, hydrants, and valves. Backfills, compacts and patches utility cuts in pavement. May be assigned to assist with pulling pumps and cleaning water storage tanks. May provide direction to other employees at a job site. Fills-in vacant position on night and weekend shifts.

CLASSIFICATION REQUIREMENTS

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty satisfactorily and be successful in the position.

Knowledge of:

- Methods and techniques of safely operating power tools and all equipment in the Department inventory, including but not limited to, graders, paving and milling equipment, bulldozers, large excavators, backhoes, loaders, dump trucks with trailer, sweeper, equipment transport vehicles, camera van, snowplows, sanders, jet trucks, and related equipment, as assigned;
- Methods, techniques, and objectives of snow and ice pretreatment and removal;
- Methods, techniques, and objectives of flagging and traffic control;
- Equipment maintenance methods and techniques;
- Federal regulations and City policies regarding safe work practices relating to excavation and shoring procedures, use of light, medium, and heavy equipment, power tools, and hand tools;
- Operation of a personal computer and job-related software applications.

Street Department:

- Methods, techniques, and objectives of street, storm drain, and levee maintenance and repair and removal of heavy vegetation and trees;
- Methods and techniques of using power and landscaping equipment;

Water Department:

- Methods, techniques and objectives of water line installation, maintenance and repair.

Skill and Ability to:

- Operate all equipment in the assigned department;
- Assist in training employees in lower grades to qualify to operate all equipment used by the Department;
- Provide direction to crews on a job site, as assigned;
- Perform traffic control and flagging duties;

- Perform basic vehicle and equipment maintenance;
- Operate hand tools;
- Operate power tools and equipment;
- Maintain a professional demeanor at all times;
- Communicate effectively in the English language at a level necessary for efficient job performance;
- Complete assignments in a timely fashion; understand and comply with all rules, policies and regulations;
- Perform all duties in accordance with City policies and procedures with regard for personal safety and that of other employees and the public.

Street Department:

- Perform road and street maintenance and repair, including, but not limited to, crack, pothole, and utility cut repair;
- Prepare road surfaces for chip sealing, fog sealing, and related maintenance;
- Perform pre-storm de-icing work on road surfaces and plow, sand, and de-ice impacted roads and streets;
- Perform storm drain clearing, maintenance, and repair work;
- Perform levee tree and brush clearing, maintenance, and repair work;
- If assigned to tree maintenance specialty – Trim and/or remove trees and vegetation to maintain unimpeded vehicle access and sightlines on City streets, roadways, right-of-ways and easements; Supervise and perform tree, weed and brush control on City property.

Water Department:

- Assist plumbers with installation and repair of water lines, service lines, hydrants, valves and meters;
- Excavate and recognize safe trench practices with emphasis on soil identification and shoring procedures around underground utilities;
- Perform site grading and earthwork;
- Interpret Civil blueprint drawings and grade stakes;
- Perform road and street repair, including utility cut repair;
- Perform hydrant flushing and valve exercise programs.

ACCEPTABLE EXPERIENCE, TRAINING, LICENSES AND/OR CERTIFICATIONS

- High school diploma or GED; and
- Class A CDL with tanker and trailer or other specified endorsements*;
- Flagging certification;
- CPR and First Aid certification;
- Three (3) years of heavy equipment experience is preferred;
- In the Water Department – a Class I Drinking Water Distribution Operator Certification is required*.

An equivalent combination of education and experience that provides the required skills, knowledge and abilities to successfully perform the essential functions of the position may be considered.

PHYSICAL REQUIREMENTS

While performing the duties of this classification, the employee is frequently required to stand, walk, sit, stoop, kneel, bend, use hands to handle materials or manipulate tools, and reach with hands and arms; operate a motor vehicle or job-related equipment; and work in confined spaces. The employee must occasionally lift and/or move up to 100 pounds with assistance. Sufficient visual acuity and hearing capacity to perform the essential functions and interact with the public is required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

***Hiring Note:**

The Senior Equipment Operator position requires a Class A CDL with endorsements within six (6) months of hire date in Street and Water; and/or a Class I Drinking Water Distribution Operator certification within

eighteen (18) months of hire in Water. Failure to acquire this certification by the established date will violate the terms of the position and will result in layoff from the position.