



## CITY OF POCATELLO CLASSIFICATION SPECIFICATION

### ***Zoo Maintenance Technician***

Department: Parks & Recreation

Reports to: Zoo Superintendent

Pay Grade: H07

Date Established: 3/2014

Date Revised: 10/2018

FLSA Status: Non-Exempt

#### **CLASSIFICATION SUMMARY**

The Zoo Maintenance Technician performs maintenance, construction, and repair duties on the City Zoo buildings, facilities, public areas, and grounds. The job also performs the duties of Zookeeper to maintain the animals and facilities of the City Zoo, ensuring animal health and welfare and public safety in the Zoo operations.

The job requires knowledge of building trade skills, grounds keeping and landscaping skills, and the ability to operate the tools and equipment required to complete the assigned tasks. It requires knowledge of animal care and customer service to perform the duties of zookeeper. The job may direct volunteer, seasonal, and/or community service workers. The job is supervised by the Zoo Superintendent.

The job requires the ability to maintain a collaborative and cooperative working relationship with elected and appointed officials and other City employees, other organizations, and the general public.

The work environment includes a building and grounds maintenance environment and outdoor weather conditions including extreme temperatures. The job is occasionally exposed to hazardous chemicals, light, medium, and some heavy equipment, power equipment, and noisy and/or loud equipment, which subjects the employee to mechanical hazards. The job requires operating light, medium, and some heavy equipment and power tools and operating vehicles. The work environment includes animal care and control, exposure to wild and/or exotic animals and requires occasionally handling or restraining them for medical attention. The noise level is generally moderate but can occasionally be high. Weekend and holiday work may be required.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES *(illustrative only and may vary by assignment)***

Performs building exhibit and grounds construction in conjunction with maintenance work within the City Zoo including carpentry, painting, plumbing, minor welding, and concrete assignments. Performs grounds keeping and landscaping work including, but not limited to, grounds maintenance, pruning, tree trimming, irrigation, pest and weed control, and snow removal. Maintains and repairs automated sprinkling/irrigation system. Operates equipment in the Department inventory including, but not limited to, motor vehicles, tractor, excavator, front loader, skid loader, and backhoe. Operates hand and power tools. Sets up and breaks down facilities for special events.

Maintains the animals and facilities of the City Zoo as needed ensuring animal health and welfare and public safety in the Zoo operations. If needed maintains Zoo animals including, but not limited to, preparing and delivering food, cleaning and maintaining cages and enclosures, observing behaviors, assisting in rendering medical care and attention, providing habitat and behavior enrichment, participating training programs, and ensuring safety and security. Maintains the zoo facilities, animal enclosures, exhibits, and grounds to ensure cleanliness and public safety.

Directs work activities of volunteers, seasonal, and/or community service workers.

Provides customer service to and for the public. Provides information, answers questions and inquiries, and gives tours, presentations, and demonstrations at the facility.

Assists veterinarians in providing medical attention and care to animals, including capturing, sedating, and medicating, as directed.

Maintains records, documents, and logs of animals for Zoo database. Prepares reports, as directed.

Performs other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

### **CLASSIFICATION REQUIREMENTS**

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty and be successful in the position.

#### **Knowledge of:**

- Grounds maintenance skills, including but not limited to, weeding, tree trimming, pruning, irrigation, turf and/or pest control, and snow removal;
- Building trade skills, including but not limited to, plumbing, carpentry, mechanical, painting, and concrete;
- Maintenance and grounds keeping equipment and tool maintenance and repair methods;
- Federal regulations and City policies regarding safe work practices relating to use of equipment, power tools, ladders, grounds keeping equipment, and repair and maintenance materials;
- State, local and other applicable building, safety and health codes and regulations;
- Methods, techniques, and objectives of care to ensure animal health, welfare, and safety in a zoo environment;
- Zoo operation and animal care policies, procedures and protocols;
- Federal, state, and all other applicable statutes and laws governing wild and/or exotic animal keeping;
- Methods and techniques of assisting in the provision of medical evaluation and treatment to animals including, but not limited to, capture, sedation, medication, treatment, and general health evaluations;
- Customer service methods, techniques, and objectives;
- Worker training and direction methods, techniques, and objectives;
- Operation of basic office equipment;
- Operation of a personal computer and job-related software applications.

#### **Skill and Ability to:**

- Perform construction for exhibits and grounds;
- Perform grounds keeping and landscaping work;
- Direct work activities of volunteer, seasonal, and/or community service workers;
- Operate equipment in the Department inventory including, but not limited to, motor vehicles, tractor, excavator, front loader, skid loader, and backhoe;
- Operate and maintain hand and power tools;
- Set up and break down facilities for special events;
- Maintain the animals and facilities of the City Zoo, ensuring animal health and welfare and public safety in the Zoo operations;
- Maintain Zoo facilities, animal enclosures and exhibits, and grounds to ensure cleanliness and public safety;
- Provide customer service to the public;
- Assist veterinarians in providing medical attention and care to animals, including capturing, sedating, and medicating, as directed;
- Maintain records, documents, and logs of animals for Zoo database;
- Prepare reports, as directed;
- Operate specialized animal control and restraint equipment, including firearms;
- Operate a motor vehicle;
- Maintain a professional demeanor at all times;

- Communicate effectively in the English language at a level necessary for efficient job performance;
- Complete assignments in a timely fashion; understand and comply with all rules, policies and regulations;
- Perform all duties in accordance with City policies and procedures with regard for personal safety and that of other employees and the public.

**ACCEPTABLE EXPERIENCE, TRAINING, LICENSES AND/OR CERTIFICATIONS**

- High school diploma or GED;
- Idaho driver's license required;
- One (1) year general maintenance and animal husbandry experience is preferred.

An equivalent combination of education and experience that provides the required skills, knowledge and abilities to successfully perform the essential functions of the position may be considered.

**PHYSICAL REQUIREMENTS**

While performing the duties of this classification, the employee is frequently required to stand, walk, sit, stoop, kneel, bend, climb ladders, work at heights, and in confined spaces. The job requires hand/finger dexterity to handle materials, manipulate tools, operate a computer, and reach with hands and arms. The job requires operation of job-related equipment and driving a vehicle. The employee must occasionally lift and/or move up to 50 pounds with assistance. Sufficient visual acuity and hearing capacity to perform the essential functions and interact with the public is required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.